

The Local Offer

Name of Setting: Sophie Murphy

Telephone: 07873 431689

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Name of person to contact: Sophie Murphy

My child has SEND. I would like to look around. What do I need to do?

Please ring the setting and ask to speak to Sophie Murphy. You may be asked a few initial questions for me get a better understanding of your family's needs. A visit date and time will then be discussed which is appropriate for both myself and you.

How will my child and I be made to feel welcome and how will you get ready for my child coming?

I aim to offer a home from home experience where families feel comfortable to come in a chat and be themselves. If a place is taken up several settle sessions will be offered depending on the family's individual needs. At the first session paperwork i.e contracts, policies and individual information regarding your child will be completed. I will seek to gain information regarding your child's needs, interests, likes, dislikes, routine etc and what is important to you as family. I would then offer a further settle session where you can come and play with your child for an hour and then leave for an hour if you feel comfortable. Activities and resources will be provided appropriately in accordance to information given at the previous session.

How accessible are your premises?

My premises is accessible from the front and back. The front is completely flat surface leading to a front door which leads into the ground floor of the setting. Entrance via the rear is through a locked back gate. A step up is required when accessing the property though the patio doors. The playroom is located on the first floor of the property so does involve a set of stairs. Bathroom facilities are located on both the ground and first floors.

How will you keep my child safe?

All children when in my setting will never be left unsupervised. The front door has 3 separate locks and the back door and gate will be kept locked at all times when inside the setting. Relevant risk assessments have been undertaken and will be regularly updated including the storage of chemicals. I have a level 3 in safeguarding children and so I am able to quickly and appropriately able to respond to any situations that may arise. Regular Fire drills will be undertaken so that all children have a good knowledge of what to do in an emergency and so that they can remain calm.

How will you communicate with me what my child has done, enjoyed and learnt?

Each day I am to speak to you in person and give you a verbal handover of your child's day. Your child will also have their own daily diary in which information such as sleep, food eaten, nappies and activities undertaken will all be recorded. This will be sent home everyday. Alongside this your child will have a learning journey and a photo album which will track their development during their time with me. These documents will be accessible to you at all times.

How do you work with other professionals?

I will work closely alongside any professionals that be involved with a specific family and share information when needed. I will also keep in regular contact with local health visitors for current health information and new initiatives.

What training have you/your staff had in SEND?

I have recently completed the new SEND training and am now a fully qualified SENCO.

How will you adapt play opportunities for my child?

Play opportunities will be adapted to suit all children. Activities will be planned in advance to ensure every child is learning and developing and moving forwards. Each child's individual needs, capabilities and interests will be considered at all times.

How will you get ready for my child going to his/her new school?

When a child is getting ready to transition to another setting I will ensure that they are ready in every way possible. I will liaise with the other setting regularly in the lead up to the transition to ensure we are all working together to make the transition smooth. I will ensure your child has the knowledge and skills to competently move forwards in their play and learning. I will be open for discussion

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with parents about any concerns they may have or information they may need.

How will you and I know how my child is doing and how will you help me to support my child's learning?

Your child will have their own individual learning journey which will track your child's progress. This shows how your child is progressing and where if any they may need some extra help. These documents will always be shared with parents regularly. If I feel your child is struggling in a specific area I will have a discussion with the parents and go through the child's file. There will also be plenty of opportunities for parents to have an input into their child's learning as you will be able to set their own targets for them to work on each term if you would like. Feedback on activities that your child has said they really enjoyed or did not like so much is also greatly appreciated as I can then improve on learning outcomes for the children and my own practice as well.