

The Local Offer

Name of Setting: Squeaky Bs Childrens Nursery

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My child has SEND. I would like to look around. What do I need to do?

Squeaky b's have an open door policy. Many parents take a look at our social media sites and website before deciding to visit us. Parents can feel free to just drop in, or alternatively ring and speak to the manager who can arrange an appointment. Parents can visit at any time of the day, but many like to come mid morning or mid afternoon where the children are playing with activities and eating snack.

How will my child and I be made to feel welcome and how will you get ready for my child coming?

We have close communication with new children and parents to the setting. We carry out home visits on some occasions, if we and parents feel this would be beneficial. We also invite parents and children to come for settling in sessions at nursery. Parents are welcome to stay for these sessions. We don't have a set number of settling in sessions, as every child is an individual, we take it session by session, until children and parents feel confident being left/leaving. During the settling in sessions, we allocate your child a 'keyworker' who is the first point of call for our parents. Keyworkers will be able to tell you more about a day a nursery and answer any questions parents may have. Our children usually bring a bag with them to nursery where they can pack a comforter/special toy if this will help them settle at nursery.

How accessible are your premises?

Our nursery is built on one level with some extra wide door frames. We have ramped access. Our nursery bungalow is set within large gardens. We are split into 2 rooms one for babies up to age 2 and one for children ages 2-5 years. Being an outdoor nursery we have an extensive growing garden, astro turf area, covered area and wild wood. We also have access down to our brook underneath our large scotch pines. We learn a lot outdoors and spend lots of time outside every day. One of our two toilet areas has disabled access.

How will you keep my child safe?

Keeping our children safe is of paramount importance to us. All our staff go through a rigorous vetting procedure before they become employed. All our staff hold a current DBS. We carry out full risk assessments twice a day of every area of our nursery to ensure children are kept in a safe environment and playing with safe equipment during their days with us. If children need to be given medicine whilst they are at nursery, we will have conversations with parents regarding this. Some children will need staff to be trained in how to give special medicine. Our manager will facilitate this. Any medicine that is given to children needs prior written permission from parents and is monitored by two members of staff while being administered, and signed for by management. All our staff have been on specific paediatric safeguarding training externally and rigorous in-house training, to continually refresh our knowledge and keep our children safe. Some of our children have specific dietary needs. As we cook our food in house, we are able to cater for different needs of children. We ensure we have good communication with parents about their child, which helps us provide the best care we can. All our children have a written record of what their child has eaten each day, which goes home in their 'communication diary.'

How will you communicate with me what my child has done, enjoyed and learnt?

We know how important good communication is for parents. We always make sure we have time to fill parents in on what their child is doing at nursery. We also really enjoy parents spending time with their child at nursery, during story time, grandparents events, tea mornings to name a few. We also encourage parents to spend a little time in their child's room at pick up or drop off time, to take a look at our displays, photographs on walls or to look through your child's record of learning. Your child's keyworker will take a few minutes to provide you with a handover every day at pick up. You will also have a communication book which goes from home to nursery, to let you know what your child has been up to, what bottles or food they have eaten, and if they have been to sleep. Parents can comment in these books to let their child's key worker know any messages or things we can celebrate with your child! We have termly parents evenings at nursery, where we will write a written summary of your child's progress. We take you through the report and discuss if you are in agreement with our opinion at nursery. It is a great opportunity to get a greater insight into parents and children. We regularly share activities and special events on our nursery Facebook page. It is a great opportunity for parents to follow what we are doing at nursery and have an input.

How do you work with other professionals?

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At nursery we take pride in our relationship with outside agencies. We have regular visits from the Area SENCO and other professionals related to our SEND needs. Our SENCO attend the local Network meetings. Within these it enables us to communicate, share ideas with each other and share the passion we have for our jobs. These meeting are one way we Keep us up to date with training that is available or of any changes to SEND.

What training have you/your staff had in SEND?

Our SENCO I have had a breadth of experience, and is always eager to attend more training to further their development. • The SEN Code of Practice and Role of the SENCO/ Sharing Concerns with Parents and Carers / Observation, Play-based Assessment and Writing IEPs. • Level 3 NVQ in Children's Care, Learning and Development • Child Protection / Safeguarding Children • Paediatric First Aid • Makaton Training (This is currently being brought into all rooms of the nursery)

How will you adapt play opportunities for my child?

It is important for all our children to feel valued and individual despite the challenges they may face. We pride ourselves on our practical nature, So if the need arises to adapt your child's activities to support them, we would find a manageable and achievable way to put this in place. • We have a number of resources such as ramps and different flooring that can be readily available. • Children with a hearing impairment may benefit from communication techniques such as Makaton which we are currently rolling out throughout the nursery from babies to pre-school. • For a child who has reduced fine-motor skills, the use of thicker pencils and other tools. • A child with a visual impairment may require large-print books to read. We have a range of stories available to listen to on a CD. • Children experiencing delays in developing gross motor skills or sensory issues may enjoy large-scale toys such as ball pools and soft foam cushions. Variations in floor and wall texture to help them find their way around. • We also have a large selection of sensory objects and toys.

How will you get ready for my child going to his/her new school?

When children move from the baby room to the older room, we have a number of settling in /transition days for them to ensure they get used to the different rooms/resources and staff. Children will likely be allocated a new keyworker and parents are invited into nursery to meet them. Staff complete an in house transition form to help us get to know your child, their routines and what they especially like to do! When children come to leave the nursery to go to school we work closely with the school in our catchment area. Teachers will come to visit the children at nursery and we also take visits to school ourselves. We know how important it is for children to settle well at school and we do all we can to make this transition a smooth one for both children and parents! During a child's time in our pre-school, we carry our activities which will prepare them for school, from routines, to letters and sounds activities, to circle times, to enable discussion around the transition ahead. We also have a booklet from the local schools, with photographs of the school and of teachers which help children become familiar.

How will you and I know how my child is doing and how will you help me to support my child's learning?

We understand how important it is for you to know how your child is progressing at nursery. We take the time to sit with parents, firstly at settling in session, to get an understanding of your child and their interests. We send out regular letters so that parents can help inform and advise on things that are important and special to their child. We use knowledge from parents, keyworkers and observations of children to plan activities for your child. These activities are based around your child as an individual and are constantly changing and progressing to suit your child's needs and level of development. We send targets home with our children so we can work together.