

# The Local Offer

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Name of Setting: Jackeline Laura Taskas

Telephone: 07540 128223

Email: starrytots@yahoo.com

Name of person to contact: Jackie Taskas

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*My child has SEND. I would like to look around. What do I need to do?*

Phone me / Text me 07540128223 or email me at starrytots@yahoo.com to speak to me and arrange a meeting.

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*How will my child and I be made to feel welcome and how will you get ready for my child coming?*

I actively promote equality of opportunity and i treat all children, parents/carers equally. I always value and respect individuals and will not discriminate against anyone. I will ask questions before the meeting and i will put out familiar items for example they love to play with the train set at home i would also lay out the train set within the setting. I would also ask parents to fill in a short questionnaire and return before attending so that i have more personal knowledge of the child before meeting. I have an extensive range of toys and resources available within the setting.

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*How accessible are your premises?*

It is not suitable for wheelchair access. There is a flight of stairs before entering the property. If i am able to I am more than happy to provide assistance in entering and exiting the setting.

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*How will you keep my child safe?*

I have a full Safety Policy and Procedure in place as well as doing daily risk assessments. I do 6th monthly risk assessments and i do a risk assessment when a new child attends the setting to ensure that the setting is still suitable for the individual. I ensure that safety measure are put in place which are previously discussed with the parent/ carer if necessary. I also have a full safeguarding Policy and Procedure, Accident and emergency policy and procedure

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*How will you communicate with me what my child has done, enjoyed and learnt?*

I do a daily diary which goes home with the child and in there is space to place comments as well as being able to view all details of the child's day. The setting has an 'Open Door' policy, offering informal chats as necessary and formal discussion by appointment.

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*How do you work with other professionals?*

I have access to Leicestershire county council SEN department. Direct link through email. If the child attends school, nursery or has a SENCO worker i will contact them and arrange a meeting to ensure i have full access to information required.

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*What training have you/your staff had in SEND?*

Basic Training through my CACHE Level 3 Award in Preparing to work in home based childcare (QCF) Done through PACEY. I also did a short information course on an introduction to children diagnosed with Autism Spectrum Disorder once again through PACEY. Further training may be required for the individual and i am more than happy to attend and improve on my learning. I have access to resources through the county council and other professionals within Ofsted.

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*How will you adapt play opportunities for my child?*

All resources and planned activities will be done to meet the child's individual needs and requirements. I will always adapt play and activities relating to the individual interests and abilities. When required i will access specialist equipment or materials from the local area for the child. Further play and learning is often led by the child and this is fully promoted and encouraged within the setting to ensure their individual interests are met.

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*How will you get ready for my child going to his/her new school?*

I will set an individual plan with Parent/carers for the child. I will always be positive and encouraging to promote confidence. Example of ideas which could be used: Role play, talking informally, visiting the new room, school/upper school, encourage suitable, realistic independence such as putting on coats, wearing/ showing/ sharing new uniform within the setting...

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*How will you and I know how my child is doing and how will you help me to support my child's learning?*

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I do regular observations, development and progress reports which are kept in their individual Learning Journeys. These are available to view within the setting. I do regular Parents Meeting and i make time to discuss with me face to face or via email, phone whenever you need to. Extra meetings can always be arranged. I will discuss with parents/carers and prepare an individual Education Plan outlining clear targets for that child.