

The Local Offer

Name of Setting: Dairy Farm Day Nursery

Telephone: 01858 881038

Email: dairyfarmdaynursery@yahoo.com

Name of person to contact: Hannah Robinson

My child has SEND. I would like to look around. What do I need to do?

Parents/carers can call in and if a manager is free we will show you round, or arrange a visit for another time, alternatively you can contact us on 01858 881038 or dairyfarmdaynursery@yahoo.com to arrange a visit. We have a prospectus which informs parents about what we do at Dairy Farm Day Nursery and also includes sessions and prices. You can also find information on our Facebook page.

How will my child and I be made to feel welcome and how will you get ready for my child coming?

We welcome all children into our setting. Our nursery is a small family run nursery and we aim to create a calm and homely atmosphere for your child. We offer plenty of settling sessions tailored to your needs, we also offer home visits. During the setting sessions we have a welcome pack for you to complete which includes all information about your child, their individual routines, interests etc. Your child will be assigned a key person before they start so you have a member of staff to share information with from the beginning, however if your child was to bond with another member of staff the key person can be changed.

How accessible are your premises?

All rooms in the nursery are ground floor level, with ramps to our toilets making it easily accessible to all. We regularly evaluate and reflect on our classroom practices and adapt the environment where needed. All our toys and equipment is at the children's level making it easily accessible and also gives the children opportunity to make choices. We are based on Honeypot Farm and have many outdoor areas, however these are not directly attached to the building itself. We have 2 garden areas, an allotment area and an indoor play barn. Our small garden and indoor play barn have steps leading up to them, however our larger garden is easily accessible. We have plenty of resources available for the children covering all areas of learning and age/stages of development. In our 2-5's garden we have chickens, and also have safe access to the farm and often go and see the baby calves.

How will you keep my child safe?

All our staff are DBS checked and first aid trained. All our staff are very experienced with high qualifications, and regularly attend new training courses provided by the council and the NDNA. We also hold regular staff meetings to ensure we are continuing to improve our practices. The nursery manager is the named Senco for the setting and has experience caring for children with SEN. All staff attend safeguarding training and the manager and deputy manager are the named designated safeguarding officers for the setting. We abide by the Statutory framework for the early years foundation stage and have robust policies and procedures in place for all staff to follow. We carry out daily risk assessments as well as having risk assessments for the different areas of the nursery, these are reviewed annually or where needed.

How will you communicate with me what my child has done, enjoyed and learnt?

The key person will give a daily thorough hand over about how your child has been throughout the day with regards to what they have enjoyed, how they have eaten, sleep, nappies etc. We use daily diaries for our 0-2's children and an information sheet for our 2-5's children. We also use paper copy learning journeys which the children love to look at and parents and carers can take these home regularly. We track the children's development and carry out progress summaries as well as progress checks at two. We have strong links with the local school and also with parental consent contact settings to share information if a child attends another setting. We also hold parents evenings twice a year, and host various events for parents/carers to come along to nursery and join in!

How do you work with other professionals?

As we are a new setting we are still developing our links with other professionals. We have had a meeting with our area Senco who is there to provide us with any help and support needed. We have all the relevant documents available to make referrals to the appropriate specialists. We have a strong link with the local primary school and try to ensure there is a smooth transition from nursery to schools.

What training have you/your staff had in SEND?

The nursery manager has been a setting Senco for around 6 years. The nursery manager and deputy manager has experience in caring for and helping children with SEN. The nursery manager is booked on a Senco course in September as a refresher course to

The Local Offer

keep up to date with any new procedures/legislations. After this training we plan to have a staff meeting to ensure all staff are competent in this area.

How will you adapt play opportunities for my child?

We have 2 classrooms in our nursery a 0-2's classroom for 6 children and a 2-5's classroom for 12 children and we feel adapting activities for the children's age/stage of learning is a strength of ours. As we are a small setting we really get to know everything that is unique about our children and we are able to plan activities that we know our key children will love. We plan activities weekly based around our observations of the children's interests and further learning opportunities. We evaluate our daily practices to ensure we continue to improve our practices and the learning outcomes for the children.

How will you get ready for my child going to his/her new school?

If a child in the 0-2's classroom moves into our next 2-5's classroom we will ensure the child and their key person come through for visits and that the key persons shares important information about their child with the child's new key person. We will ensure the transition to school goes as smoothly as possible we will invite the school teacher to the setting to discuss the children's needs, interests and stages of development. We will show the new teacher the child's learning journey and transition progress summary. If the school allows we can take any children that may need a longer transition period on visits to their new school. We may need to have a meeting with the school and parents to discuss transition needs. We will provide photos of their new school/teacher to ensure they have familiar faces/places.

How will you and I know how my child is doing and how will you help me to support my child's learning?

When your child starts we will complete a welcome pack with key information about your child and their development. Once your child has settle after about 4-6 weeks we complete an early years assessment review as a guide to a starting point of the development stage your child is at. We devise any care plan needed with you for your child. We share observations and send home play packs so you can help your child work towards their learning goals. We will hold meetings if needed with your child's key person to discuss your child's development as well as having parents evenings.