

The Local Offer

Name of Setting: Tiddlywinks Pre-School

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Email: nic.edd@btinternet.com

Name of person to contact: Mrs Nicola Merry-Taylor

My child has SEND. I would like to look around. What do I need to do?

Tiddlywinks pre-school welcome all families and carers to visit our setting meet our staff and see our surroundings, you do not need an appointment just call in and see us if you would like more information we can be contacted on 07960298751 or 0116 2597363 please leave a message or text if we are unable to answer your call you can email us on preschooltiddlywinks@yahoo.com and we will get back to you, also we have a website www.tiltontiddlywinks.co.uk, you can see our latest information policies, procedures, parents prospectus and meet the staff our website is linked to our Facebook page where you can view recent pictures or our activities and events. If you require a prospectus prior to visiting give us a call and we will pop one in the post. We welcome you to visit our setting as much as you want to ensure you are comfortable with our setting and please give us a ring if you have any questions, we work in partnership with parents/carers to ensure your child needs are met.

How will my child and I be made to feel welcome and how will you get ready for my child coming?

Once you have decided you would like your child to attend tiddlywinks preschool you will be given admission, all about me forms and prospectus, we will make arrangements with you for your child to do settling sessions and a home visit where we can gather as much information about your child to help their transition in to preschool and any additional requirements are in place before your child starts. We will keep you informed on how your child is getting on and will review your child's settling in with you and suggest changes to enhance and ease their transition. Our setting senco is Mrs Nicola Merry-Taylor she will work with the staff, parent, and carer to ensure all their individual needs are met. Your child will have their own key person who will work with you the parent, carer and the setting senco to provide the best learning opportunities and that all their needs are met.

How accessible are your premises?

Tiddlywinks runs from Tilton on the hill village hall the hall is accessible with permanent ramp in to the building, it is on one level with wide doors, disabled friendly toilets, we use one large room where the equipment is arranged for wheelchairs to move around all areas there is a small stage which is inaccessible to wheel chairs but steps can be provided to help stepping up on to it , we also have use of a smaller room which is used for small group sessions and meetings this room is fully accessible. The park we use daily is accessible to wheelchairs the equipment is spaced out to ensure easy movement around the equipment and has safety flooring, it is sheltered with trees and an enclosed fence. We also have an outdoor area where we provide free flow outdoor play, this does have steps down to it but can be accessed by the main entrance with staff assistance, and use of an enclosed tennis court. It is important that our setting is inclusive for all children and families and from all cultures and backgrounds.

How will you keep my child safe?

Tiddlywinks priority is to provide a safe and secure environment for your child to grow and achieve, the building is securely locked has a door bell for visitors to acknowledge they are hear in line with all policies and procedures. We are a pack away setting which means equipment is regularly checked and changed risk assessments are carried out. All staff and volunteers are CRB/DBS checked suitable to work at our preschool and suitability checked. All staff attend regular attend training sessions and have undergone safeguarding, first aid and inclusion training. We keep records of all accidents, incidents, medication, compliments and complaints. Toys and equipment used are age and stage appropriate.

How will you communicate with me what my child has done, enjoyed and learnt?

At tiddlywinks your child will have their own learning journey which can be accessed by you at any time, your child's key person is available at the beginning and end of each session or appointment made a privet area is available. We exchange information on a daily basis and once a week staff will write in the red communication book which is a two way communication book between staff, parents or carer this can be daily if required. We will text any general information and do termly or half termly newsletters. We have a galaxy Tab 3 which is used for our camera the pictures we take record the children's development and activities, we will then put them in our photo album their learning journeys we will also select the picture to move on a slide show which we will have on view for the parents to see what their child has been doing, we also have a face book page where we will share pictures and key information with parental consent. Progress summaries (reports) are completed regally and shared with parents, carer which will show their development and also to be actively involved in their next development steps. At circle time we encourage children to speak up and share their thoughts and interests to the group, we also have two bears called Bert and Jofli which they go home with the children for them to care and share their family life, parents and carers are encourage to write or draw what they have been

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doing with the bears so we can share this with the children, we also have an all about me box for the children to take home and put their special things in that they want to show their friends.

How do you work with other professionals?

We work closely with our area senco and are very familiar with working and liaising with other professionals i.e. childminders, speech and language therapist, educational psychologist, paediatricians, health visitors and schools. And are able to get help and information for specific organisations. We also have strong links with our local sure start children's centre and access the help on offer there.

What training have you/your staff had in SEND?

Our staff are NQV Level 3 qualified in childcare and education, and have training in specific areas, our designated senco is Mrs Nicola Merry-Taylor which she has completed the mandatory training for this role as well as CAF training, signs and symbols, communication development, autism awareness, as well as safeguarding children, first aid and development training, a full list can be viewed in the settings policies and procedures.

How will you adapt play opportunities for my child?

We would ensure that all resources and equipment are accessible and available for their ages and stages of abilities and development, if equipment is needed to assist the child with their play and development then this will be done ready for your child to start at our setting. From the child's interest and taster session we will plan their play with to ensure inclusive play experiences. We will run a higher staff ratio and support children with tailored plans, social communication groups, and we are supported by the south Leicestershire toy library.

How will you get ready for my child going to his/her new school?

To support transition to school there may be multi agency meetings with the teachers from their new school, this is to discuss their progress and share the child's needs and requirements for their transition to big school. Visits to the school will be arranged and advised to do more visits so they are more familiar with the school and staff. We have PSED books that relate to real life events and starting school, the teachers will be asked to provide a photo album for that child to familiarize them self's with their new surroundings. We will provide school uniform in the dressing up, we have weekly PE sessions, and encouraging independence in all areas.

How will you and I know how my child is doing and how will you help me to support my child's learning?

we will provide regular discussion times with parents and carers and share their learning journey, we will discuss how you can help them at home, provide activities to be taken home for parents and carer to do with the child. their next steps can be done with help and input of all that care for the child, professionals will give support and advice which can be followed at pre school and home. we will keep observations and reports of the child, they will have their communication book to share their daily routine and achievements.