

The Local Offer

Name of Setting: Daisy Chain Childrens Nursery

Telephone: 0116 2570444

Email: rachel@daisychainchildrensnursery.com

Name of person to contact: Amanda Donkin / Rachel Brewin

My child has SEND. I would like to look around. What do I need to do?

Our nursery has an open door policy so that prospective parents can come and look around at a time convenient to them. However, at times, booking is advisable to ensure a member of staff is available to show you around.

How will my child and I be made to feel welcome and how will you get ready for my child coming?

All children and families are made to feel welcome. Daisy Chain offers home visits along with settling in sessions where discussions will be held with regards to children's routines, likes, dislikes and any other relevant information. We have 'all about me' forms to record this information, these are sent home termly. If your child has any additional needs we will arrange meetings to discuss this with parents and/or alongside any other professional involved. Specialist training will be accessed should it be deemed necessary for effective care.

How accessible are your premises?

Our setting operates on two floors. We have several entrances to get into the building, each entrance does have steps (varying from one to three). We have a car park, secure entrances and a large accessible garden area. We have low, child height sinks and toilets. Each floor has its own changing area for children still in nappies.

How will you keep my child safe?

Written and visual risk assessments are undertaken. All broken and unsuitable equipment is promptly thrown away. We have secure external doors, only known adults are permitted entry. All staff are CRB/DBS checked. All staff have references undertaken prior to their start date. All staff have relevant qualifications and experience. Robust policies and procedures are strictly adhered to by all staff, staff are kept informed of any updated information. All staff are first aid trained. All visitors are supervised whilst at nursery; they are never left alone with children.

How will you communicate with me what my child has done, enjoyed and learnt?

Staff are always available to speak to parents either at the beginning or end of the day. Meetings outside of these times can also be arranged. We offer bi yearly parents evenings where you are able to come in and view your child's learning journey and discuss progress. Appointments can be arranged to discuss and cascade any relevant information provided by professionals involved with the child. Daily diaries are used to provide parents with information about their child's day at nursery, for example; meal times, sleep times, nappy changes and activities enjoyed.

How do you work with other professionals?

We send two year checks to every child's health visitor. We share information with settings when your child attends more than one setting. We invite other professionals into the setting or liaise with them at meetings as and when necessary.

What training have you/your staff had in SEND?

Staff access specialist training should a child require it. Two of our staff have a Foundation degree in Early Years. Our manager has a BA degree and also holds an Early Years Professional Status. All staff are trained to level 3 with the exception of one still undertaking her level 3/ All staff have basic in house safeguarding training with manager's receiving external training at management level. We have a named Senco and are awaiting an additional staff member to undertake training.

How will you adapt play opportunities for my child?

As with every child we observe children and adapt activities accordingly. We send out forms each term for parents to complete regards children's interests at home; this also feeds into our planning.

How will you get ready for my child going to his/her new school?

Support all staff to make changes that are needed. We use transition forms to inform key persons of any needs when children are moving from room to room according to age. If your child is moving to another setting or going to school then we invite teachers or

The Local Offer

staff in to meet the child. During group sessions we use books, media and flash cards to discuss any element of change such as a move to school.

How will you and I know how my child is doing and how will you help me to support my child's learning?

Through observations and linking them into the Early Years Foundation Stage and then feeding next steps back into planning. Also through effective communication with parents and other professionals involved. Daisy Chain is committed to providing exemplary standards of care and education for every child. We feel that we are outstanding in our practice.