

The Local Offer

Name of Setting: Joanne Elizabeth Browne

Telephone: 07736 313810 or 01455 645564

Email: jamb3033@outlook.com

Name of person to contact: Joanne Browne

My child has SEND. I would like to look around. What do I need to do?

Please contact me by phone or email; it is usually quieter after 6.00pm on a weekday or anytime during the weekend. If you would like to visit, evenings and weekends are the best times for us to meet and get to know you, and your child, in a relaxing environment. I am a child minder with an outstanding Ofsted grade and over 14 years of experience working with children. I am open 47 weeks a year. On your first visit you may prefer to come alone or with your child, you may visit with a partner, relative or friend. Your child may want to bring a favourite toy to play with. I have a parent's handbook with information about our setting, policies and procedures which you may like to see either before your visit or take away to look at. It is important you read this to see how I work in my setting and promote strong links with parents.

How will my child and I be made to feel welcome and how will you get ready for my child coming?

I welcome the whole family to our setting and strive to ensure that individual needs are catered for. Prior to starting we will discuss your child's individual needs, talk about interests, favourite toys, games, books, songs, favourite food and drink, special diets, routines, family and pets. We will talk about anything your child dislikes or may fear. I will ask you to complete an 'All About Me' sheet. This knowledge helps me prepare for your child's first days by creating an environment full of familiar and comforting things. I regard each child as an individual and focus on their strengths and interests. I value all that you tell me about your child. I work closely with all parents in partnership. We will talk about your child's specific medical needs where appropriate and listen to any concerns you may have. I offer flexible settling in periods when your child will meet the other children in our care. I build on settling in periods until your child is happy, confident and comfortable with me.

How accessible are your premises?

A small step to the entrance of the property, into the conservatory, and onto the patio and lawn may be challenge for access specifically to wheelchair users but could be overcome by the provision of ramps. The garden is fully enclosed. We have a downstairs toilet. Babies sleep in a travel cot upstairs. Children play in the lounge, playroom and outdoors on the lawn and patio. We spend a large amount of time outdoors at home and in the community. We take a 10 minute walk to school every day.

How will you keep my child safe?

Keeping your child safe, physically and emotionally is my priority. I will keep your child safe from any kind of physical harm and help build your child's confidence and self-esteem. I am responsible for the safety and security of your child while in my care as part of my Ofsted registration. I have a wide range of policies for Safeguarding children which enable me to safeguard your child. I have a DBS (formerly CRB); my husband has a DBS and I have a Paediatric First Aid qualification, which is renewed every three years. Medication is stored securely; if medication is required you are asked to give written permission and sign my medication book daily. Accidents, incidents and pre-existing injuries are recorded. I carry out risk assessments for my home, garden and outings, these are updated regularly as an on-going process and when a new child joins me. I safety check resources and equipment daily. Positive behaviour is praised. I have linked smoke detectors, carbon monoxide detectors and carry out monthly evacuation drills. I have followed Child protection courses. I have followed Food Hygiene courses. I work in partnership with parents and ask for written permissions to be given to be given by parents.

How will you communicate with me what my child has done, enjoyed and learnt?

I believe it is important that parents share their child's day. I make time to talk to you when you collect your child, speak to you on the phone and provide a written daily diary. I also communicate by text and email. I believe communication should be two-way and I encourage you to talk about your child's experiences at home so I can build upon them and extend their learning. I celebrate achievements, however small and will always tell you about special milestones or exciting things we have done. Each child has their own learning journey which is sent home termly, but I am happy to share it with you at any time. Their folders show how your child is developing and experiences enjoyed. They include a chart to track progress. I welcome your comments in your child's folder.

How do you work with other professionals?

I have strong links with Wycliffe Primary school and a local Child minding Network Group that meet weekly. In partnership with parents, I am happy to liaise with other professionals/ outside agencies who may be involved with your child. I share any concerns

The Local Offer

with you as parents, and after an initial discussion with you, I am happy to speak to other professionals for advice and guidance.

What training have you/your staff had in SEND?

I have been child minding for three years and was a qualified primary school teacher for ten years before that. I was a Deputy Head Teacher with responsibility for Special Educational Needs. I continually strive to improve my knowledge by reading and attending courses such as First Aid, Safeguarding, ECAT. I ensure I read the monthly from Leicestershire County Council Early Years, Ofsted updates, Leicestershire Local Safeguarding Board. I attend support meetings for childcare providers. I read extensively to ensure I give the best provision possible for your child. I am members of PACEY (Professional Association of Childcare and Early Years) and use their fact sheets and videos extensively. I have undertaken PACEY courses in: Raising Developmental Concerns with Parents; Expectations of Behaviour; Supporting Children's Emotional Wellbeing; Supporting Child with Speech, Language and Language Needs and An Introduction to Children Diagnosed with Spectrum Autism Disorder. I am happy to access specific training to benefit the needs of your child and develop my knowledge. I am happy to access training by the medical profession if required to provide the best care for your child.

How will you adapt play opportunities for my child?

I will discuss with you the individual needs of your child and ensure that I am well prepared by risk assessing and adapting my home to ensure a safe and stimulating environment in which your child can play safely and explore. I will work with you to identify specialist equipment/toys that would be beneficial to your child. I use EYFS Outcomes to help plan for each child's individual development stage rather than age as all children develop at different rates. I believe in child led play where I can support and develop your child's individual interests. I believe that being outdoors is very important for learning and that children learn by exploring. I aim to provide an inclusive, stimulating and challenging environment with places to relax and rest. I provide a variety of sensory experiences to stimulate and interest your child from natural materials, sensory baskets, homemade sensory experiences and planting.

How will you get ready for my child going to his/her new school?

I work closely with Wycliffe Primary School. I talk about what happens at school and pre-school, share books, stories, and play. I share photographs of pre-school and school to aid familiarity. I go to school for pick ups most days so your child will become familiar with the routine, staff and building which help to develop confidence. With your permission I share your child's learning journeys with pre-school and help your child get to know their key person. I talk to key person at the beginning and end of each session. Each child will have a summary of development for their new school or pre-school. I help each individual child to become independent. With your written permission I am happy for pre-school and school staff and their SEN coordinator to visit me to see your child in a familiar environment.

How will you and I know how my child is doing and how will you help me to support my child's learning?

When your child joins me we spend a short period of time establishing what your child can do, I use this as a starting point so I can see individual progress and record it on a tracking sheet (chart). I continually observe and assess each child while we play; this helps me see what your child likes doing, what they can do and how I can develop their learning by thinking of what they can do next. I give each child small achievable steps. I plan around child's needs, strengths and interests. I continually work with parents by sharing what we plan to do next and include parent's ideas. Working together is beneficial in promote learning and support. I update our tracking termly, this shows the progress your child is making and helps identify areas where your child may need support. I provide summaries of your child's development bi annually. I like parents to be involved in each child's learning journey, sharing what your child has experienced at home, new and developing interests and discussing how we can work together on your child's next step. I will always discuss any development progression concerns I have. I write a two year development check to show progression. This may be shared with health visitors and other professionals who care for your child. This is important for early intervention to be implemented if necessary. I follow individual education and support plans that are written by other professionals involved in the care of your child. I am able to offer the government funded 15 hours free early years education places to eligible 2, and all 3 and 4 year olds. I offer your family orientated childcare in a homely environment, my priority is for your child to be safe and happy in my care whilst developing at their own rate to achieve their full potential. To do this it is essential I work closely with you as parents in partnership and value your input. I welcome any questions you may have and any suggestions you would like to offer.