

# The Local Offer

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Name of Setting: Felicity Ann Jacobs

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Name of person to contact: Felicity Jacobs

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*My child has SEND. I would like to look around. What do I need to do?*

Contact the setting via telephone, text or email to arrange a suitable time to do so.

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*How will my child and I be made to feel welcome and how will you get ready for my child coming?*

You will be warmly welcomed into the setting and shown around. I will have all the relevant information, policies, procedures and paperwork available for you to look at and will be able to answer any queries you may have.

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*How accessible are your premises?*

Very accessible. The setting does not have a driveway but there is ample space for parking on the roadside.

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*How will you keep my child safe?*

Your child will be supervised within the settings safe playroom and facilities. I adhere to and have in place an extensive safeguarding children's policy.

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*How will you communicate with me what my child has done, enjoyed and learnt?*

I provide parents with a 'daily diary' if requested as well as a one to one chat at the end of each session. I am able to send information via text and email throughout the day also.

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*How do you work with other professionals?*

I work with other professionals on a regular basis over the telephone, email, child-friendly groups, pre-school/school drop off and collection and within my setting.

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*What training have you/your staff had in SEND?*

none at present

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*How will you adapt play opportunities for my child?*

I will adapt play to be age and ability appropriate, i will move furniture, bring outdoors in/indoors out.

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*How will you get ready for my child going to his/her new school?*

work with parents to ensure transitions are as smooth as possible, ensure i am familiar with arrangements and circumstances, regularly talk to the child about the upcoming transition and where possible visit the new setting with the child.

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*How will you and I know how my child is doing and how will you help me to support my child's learning?*

I will be documenting your child's learning in their own personal learning journey using observations, progress summaries and trackers. I will share all information with you and work in partnership with you to enable me to best understand your child's needs.

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