

# The Local Offer

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## *My child has SEND. I would like to look around. What do I need to do?*

Please give me a call to arrange viewing the setting. Think about any specific questions you may have regarding your child's care and write them down as sometimes it can be overwhelming visiting for the first time while you are being shown around and you may forget to ask important things you need to know. A welcome letter will be presented to you to give you a brief history of my background and a copy of my settings policies are available on request.

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## *How will my child and I be made to feel welcome and how will you get ready for my child coming?*

If you chose to place your child in the setting, a period of settling in visits will commence to allow both parent and child feel this is the suitable environment for your child. I recommend short visits (1- 1 1/2 hours) the first of which the parent will be invited to stay so your child is reassured by your presence. After that 2-3 more visits are recommended so that your child gets in to a routine of being left but is comfortable that you are returning. I like to do this either at the beginning of a morning session or afternoon session so your child can see other parents dropping their children off too.

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## *How accessible are your premises?*

The premises are located on a close so very little traffic and a private drive. On entrance there are steps in to the house. The toy room is accessible to all children and leads in to the lounge which is where we like to spend quiet time reading or listening to music/rhymes as there is plenty of space to move around. There are downstairs toilet facilities. The kitchen is where all meals are served and again at a table which is low level for children. Ramps could be provided if necessary.

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## *How will you keep my child safe?*

My setting is registered with Ofsted and at my last inspection I received a "Good" I have a variety of policies in place including "Safeguarding Children" and a "Behaviour policy" to ensure each parent and child is clear on how I operate a safe protected environment. I have risk assessments in place for all of the areas of the property designed to be used for the purpose of childcare which are reviewed regularly.

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## *How will you communicate with me what my child has done, enjoyed and learnt?*

Each child will be presented with a "Daily Diary" which is kept in the child's bag and used as a traveling journal. In this I document things such as meal times, nappy changes and any irregularities in their 'normal' toilet routines. I make notes of activities your child has taken part in that day and any special achievements etc... I also encourage parents to take their child's learning journey home with them from time to time so they feel included in their development.

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## *How do you work with other professionals?*

I work alongside the local pre-school and they also have a traveling journal that we pass information back and forth to share special moments or things that are concerning them or the child.

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## *What training have you/your staff had in SEND?*

I have had 5 years childminding experience and have two grown children of my own. I have attended a course in Safeguarding children and also hold a current Paediatric First Aid Certificate. I would be prepared to attend any relevant courses that feel would benefit any specific needs of the child.

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## *How will you adapt play opportunities for my child?*

Discussion with parents is paramount to concluding what is best for your child. From there I can adapt the play opportunities so the child experiences inclusion in all areas of play. I like to send home "All about me forms" for parents to fill in so that I can be updated with a child's current likes and dislikes. I also send these to the local play group so that we can discuss and share information that best suits the child.

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## *How will you get ready for my child going to his/her new school?*

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With permission from Parents, sharing key information with the new setting will make the child transition smoother. Sharing their learning journey is a great way for the new setting to get a good feel for the child's developmental needs and can allow them to focus on any specific areas of learning and development.

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*How will you and I know how my child is doing and how will you help me to support my child's learning?*

Through observation and insight into your child's learning journey, you will be invited to make contributions and comment on any reflections that have been made. I discuss with parents on a daily basis their routine and any issues so that they are addressed immediately.