

# The Local Offer

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Name of Setting: Daisy Chain Childrens Nursery

Telephone: 0116 2776506 or 07949 049494

Email: natalie@daisychainchildrensnursery.com

Name of person to contact: Amanda Donkin or Natalie Allen

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## *My child has SEND. I would like to look around. What do I need to do?*

Our nursery has an open door policy so that prospective parents can come and look around at a time convenient for them, this doesn't need to be booked. We would prefer that families do book so that we can make sure we are available to show you around, and to avoid sleep and rest times. You can call us to arrange a visit, or go to our website. Alternatively we can send you a brochure prior to your visit.

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## *How will my child and I be made to feel welcome and how will you get ready for my child coming?*

Every single child and family that attends daisy chain is made to feel welcome. We offer home visits and settling in sessions along with 'all about me' forms to discuss the child's routine's, likes and dislikes and any other information parent's feel we need to know. This is done for each child prior to their start date. If your child has additional needs then arrangements will be made to meet with the parents to discuss the child's needs. We may also meet with other professionals if this is necessary. Any specialist training will be undertaken by at least one member of staff as early as we can get onto training.

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## *How accessible are your premises?*

Our setting operates on two floors. We have a small step to get into the building. We do have a secure car park, locked gates, secure front doors, and safety surface carpets our outside areas. We have low, child height sinks and toilets. Each floor has its own changing area for children still in nappies.

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## *How will you keep my child safe?*

Written and visual risk assessments are undertaken. All broken or unsuitable equipment is promptly thrown away. We have secure external doors, only known adults are permitted entry. All staff are CRB/DBS checked. All staff have references undertaken prior to their start date. All of our staff have relevant qualifications and experience. Robust policies and procedures are strictly followed by all staff, staff are also kept informed when these are updated. All staff have first aid certificates. All visitors will be supervised throughout their time at the nursery by daisy chain staff and never left alone with the children.

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## *How will you communicate with me what my child has done, enjoyed and learnt?*

Whenever you feel you want to discuss your child's learning we can arrange a mutually convenient time for you to meet with your child's key worker. We also offer bi-yearly parents evenings, where you can come and view your child's learning journey and discuss their progress. You can also arrange to meet us at any time if you wish to discuss your child and maybe cascade information to us from another professional; for example a recent hospital appointment, or health visitor appointment. We discuss with parents at the end of every day what their child has achieved that day, and also the children have daily diaries.

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## *How do you work with other professionals?*

We send two year checks to every child's health visitor. We invite other settings that children may attend into our setting. When children have other professionals involved we invite those into the setting or liaise with them at meetings etc. We may also invite our Area SENCO in to advise us or observe a child (with parental consent).

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## *What training have you/your staff had in SEND?*

Staff have specialist training should a child require it. Three of our staff have Foundation Degree's in Children and Young People as well as BA (HONS) Degree in Education Studies. All staff are trained to level 3 with the exception of one still undertaking her level 3. Signs and Symbols training. Two staff have completed the Menphys SOS Working with Disabled Children and Young People. All staff have basic in house Safeguarding training with Manager's receiving external training at management level. We have a named SENCO, and we are awaiting training for another member of staff.

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## *How will you adapt play opportunities for my child?*

As with every child we will observe your child and adapt activities accordingly. There are forms for parents to fill out each term to inform us of children's interests at home, this also feeds into our planning.

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## *How will you get ready for my child going to his/her new school?*

Support all staff to make any changes that are needed. We have transition forms from old key worker to new key worker, along with forms to send home about the child's visit to another room. If your child is moving to another setting or going to school then we invite teachers or staff from the new setting in to see the child. There are also transition forms for a move to school. We will also talk with the children about moving rooms or going to school.

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## *How will you and I know how my child is doing and how will you help me to support my child's learning?*

Through observations and linking them into the Early Years Foundation Stage and then feeding next steps back into planning. Also through effective communication with parent's and other professionals involved. Daisy Chain is committed to providing exemplary standards or care and education for each and every child. We feel that we are outstanding in our practice.