

The Local Offer

Name of Setting: Jennifer Mary Millen

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Name of person to contact: Jen Millen

My child has SEND. I would like to look around. What do I need to do?

I would ask you to give me a call to confirm that I have space within the legal childminder ratios, and can cater for the days and hours of the childcare you require. Then after a brief chat about what you are looking for from a home care environment and about the service I provide, we can arrange a date and time that works best for both of us, so you can come and meet me, see my home and the environment I provide. We can arrange as many visits as you want, to read and fill out paperwork, discuss and questions or concerns you may have, for your child and family to visit to see if everybody is comfortable and for me to build a relationship with your child and family.

How will my child and I be made to feel welcome and how will you get ready for my child coming?

We can arrange as many visits as you want, to read and fill out paperwork, discuss and questions or concerns you may have, for your child and family to visit to see if everybody is comfortable and for me to build a relationship with your child and family. I will also ask you to fill out some 'getting to know you' forms, which will help me learn about your child's likes/dislikes, personality, daily routine, and care needs. If you work with other settings (nursery, preschool) or other professionals such as health visitors, social workers or specific health workers, then I will liaise closely with these to ensure your child and family receive the consistent care they require.

How accessible are your premises?

I work from a standard detached house, with driveway parking. Working in partnership with you, we can work together to put in place strategies and procedures to ensure the premises is safe, secure and as accessible as it possibly can be.

How will you keep my child safe?

I hold all the relevant and legal certificates required to be a childminder such as first aid and safeguarding training. I have healthy and safety policies in place along side risk assessments and daily checks. Both me and my husband have DBS checks in place. I was awarded Outstanding by Ofsted in 2014

How will you communicate with me what my child has done, enjoyed and learnt?

On your visits I will show you my online Babysdays system that I use to communicate to parents about their child's day, and developmental progress. This runs alongside day to day chats, phone calls, text message and emails.

How do you work with other professionals?

As a childminder I have a network of other local childminders, links with local nurseries, sure start centre and local authority. I will work with you and any other professional to support all your child's needs.

What training have you/your staff had in SEND?

Paediatric First Aid Level 3 in Childcare Level 2 food safety Up to date safeguarding training

How will you adapt play opportunities for my child?

Depending on the nature of your child's needs, the environment in which I work and the activities I provide can be adapted. This will be achieved through working closely with you, your family, other professional and by regular observation and planning.

How will you get ready for my child going to his/her new school?

This will be achieved by working closely with yourself, the new setting, their SENCO team, other professionals, regular visits.

How will you and I know how my child is doing and how will you help me to support my child's learning?

I provide time at drop off and pick up for handing over, I write daily diaries, provide learning journeys, termly reports, 2 year check report.

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