

# The Local Offer

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Name of Setting: Wymeswold Playgroup

Telephone: 07599 059061 or 01509 853174

Email: carolellix@hotmail.co.uk

Name of person to contact: Lynn Betts or Ann Mace

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*My child has SEND. I would like to look around. What do I need to do?*

Children and their families are welcome to visit our setting and meet our staff, we can be contacted by telephone during the session. We also have a website and Facebook page which you are welcome to visit. Wymeswold Playgroup has an open door policy and welcome visitors to our setting any time during sessions.

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*How will my child and I be made to feel welcome and how will you get ready for my child coming?*

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*How accessible are your premises?*

Our setting is on the ground floor of the Memorial Hall, a shared use facility. We have full access for prams and wheel chairs in to the building and to the out door space.

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*How will you keep my child safe?*

As we are in a shared use facility the equipment is unpacked and packed away every day, allowing us to check the equipment used and adjust the equipment to the individual needs of the children. During session the main external doors are locked, the doors in the hall are secured and the fire exit which leads to the outdoor space is alarmed. The gates in the out door space are also secured. All our staff have enhanced CRB/DBS checks and have undergone safeguarding training.

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*How will you communicate with me what my child has done, enjoyed and learnt?*

We have a range of communications to provide information on children's progress. We have a board that is put in the waiting area to provide information on the activities that have taken place during that particular session. Staff are always available at the beginning and end of each session to discuss your children. Learning journeys are out during every session and we also hold parents evenings.

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*How do you work with other professionals?*

We welcome other professionals into our setting and will share information, on a need to know basis, as necessary.

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*What training have you/your staff had in SEND?*

We have a named person who is our SENCO and attended appropriate training for this role. All staff have had training in Safeguarding, Inclusion and Diversity.

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*How will you adapt play opportunities for my child?*

We ensure that appropriate equipment is available to support a variety of ages/stages and abilities. We liaise with parents to find out the interests and needs of each child. Once they have started, we use observations to identify a child's interest and plan accordingly.

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*How will you get ready for my child going to his/her new school?*

To support transition we visit the local school and invite teachers from other setting into Playgroup. We would liaise with other professionals concerned to keep them advised as to date of visits/contact with the school.

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*How will you and I know how my child is doing and how will you help me to support my child's learning?*

We have the Children's learning journeys available during the session and you are welcome to discuss your child with staff at this time. We also hold a parent evening and complete a progress summery twice a year.

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