The Local Offer

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Name of person to contact: Paula McAllister

My child has SEND. I would like to look around. What do I need to do?

Please feel free to give me a call to arrange a visit and a chat to discuss what you as a family require and what I am able to offer you - any special requirements, days of the week, hours etc

How will my child and I be made to feel welcome and how will you get ready for my child coming?

I like to offer settling in sessions, usually for a couple of hours and on 2 or 3 occasions prior to your child starting at my setting. I find this helps both you and your child and helps us to get to know each other and once you are happy enough, you are welcome to leave them in my care allowing us more time to get to know each other and for them to become comfortable with me and in my setting.

How accessible are your premises?

Although my house is accessible on entry there are 2 doors to navigate and step through, if required I am open to adaptions being made. My house is open plan and I do practice free flow play between indoors and outdoors. There is however a large decking area with steps but again I open to adaptions being should it be necessary. I have a downstairs toilet that although tight is easily accessible and contains hand washing facilities.

How will you keep my child safe?

Keeping the children in my care safe is my biggest priority and my setting is registered and inspected by and with Ofsted and all policies and procedures are followed as required. A safeguarding policy is in place and adhered to to protect us all and all relevant DBS checks have been completed. Risk assessments are completed and updated regularly and not only cover us in the setting but also on trips out and in the car. A behavior policy is in place to help children to manage their feelings and behavior. I like to work together in partnership with parents and other professionals to get the best outcomes for each child and am happy to put steps in place to help us all achieve this. Any special dietary requirements and allergies will be taken into account and an action plan can be put into place should it be needed. Medication forms are completed and signed for by parents/carers before I am able to give any medication, these forms state the times, dates and the medication type to be given and will be checked and signed for by parents/carers and myself to ensure no mistakes are made. Accident and incident forms are in place and used to keep a record of any accidents or incidents that your child may have and to keep you informed and any treatment they may have received.

How will you communicate with me what my child has done, enjoyed and learnt?

As well as verbal feedback on a day to day basis your child will have their own personal learning journey for you to track and follow their progress. This is a compilation of photographs of your child showing you some of the activities they have participated in as well as a series of observations, forms and graphs tracking your child's progress and plans to help them to achieve their next steps and your input is most welcome and in fact encouraged. Parents are always welcome to call in for a coffee and a chat to discuss their child's care or needs at any point or even just for a chat.

How do you work with other professionals?

I like to work closely with all other professionals involved with your child's care whether that be health care professionals or the preschool. It is important that we all work together to help each child reach their next steps and keep each other informed of any new developments. Together we will put into place plans for your child's next steps.

What training have you/your staff had in SEND?

I have been childminding now for over 15 years and during that time have gained a variety of experience including, autism, asperger's syndrome and cancer. I appreciate that all children have different needs and would be open to further training to meet them. I have attended and have up to date certificates in Pediatric first aid, safeguarding children and epi-pen use.

How will you adapt play opportunities for my child?

As the child's parents I would firstly discuss this with you and find out from you how your child likes to play and their interests. I would be happy to visit your home for ideas and to learn how best to adapt my setting to allow inclusive play. I would use your

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child's learning journey to monitor and plan for new challenges and ways to further improve their enjoyment and learning and for ways to encourage their interests.

How will you get ready for my child going to his/her new school?

I track your child's progress following the EYFS (early years foundation stage) to ensure that all areas of their development are being met. In addition a Transition Summary of Progress is completed and their progress is shared with all other relevant professionals and passed on to the new setting with your permission. I arrange to visit the new setting with your child prior to them changing facilities to help them to settle in and become familiar with their new surroundings and key workers. I will meet to discuss your child's progress with the new setting and to exchange any relevant information that I have. Parents are always welcome to come along and encouraged to be involved at all stages of transition.

How will you and I know how my child is doing and how will you help me to support my child's learning?

We will have day to day chats regarding your child and the days activities. Observations linked to the EYFS will be mapped on your child's individual tracker and progress summary will regularly be completed for you to see, discuss and have input into. All parents are always welcome at my setting and welcome to come and join in and for their input.

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