

# The Local Offer

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Name of Setting: Croft Pre-School

Telephone: 01455 282643

Email: spatel@croft.leics.sch.uk

Name of person to contact: Sara Holden

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*My child has SEND. I would like to look around. What do I need to do?*

Contact the school office on 01455 282643 and arrange an appointment to meet the school's SENCo: Sara Holden.

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*How will my child and I be made to feel welcome and how will you get ready for my child coming?*

We pride ourselves in offering a friendly welcome. Visitors often comment how the school has a family feel. During our initial meeting we would talk about your child's interests and needs. We would work together to create a one page profile (an information sheet about your child). This information would be shared with all staff working with your child. We would ensure all staff are fully briefed about your child's needs. If necessary, we will provide staff with additional training to ensure we are fully ready.

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*How accessible are your premises?*

Our premises is extremely accessible. All entrances and exits are accessible via a wheelchair.

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*How will you keep my child safe?*

We have detailed risk assessments to ensure children are kept safe. If necessary, we will create an individual risk assessment to ensure your child is safe.

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*How will you communicate with me what my child has done, enjoyed and learnt?*

Daily, staff complete a parents communication log. You will receive information about what has gone well and any other important information via the communication log. In addition, each class receives a termly/half termly topic map to keep parents up to date about what the children will be learning about. Also, we use a website called Class Dojo to communicate regularly with parents. On Class Dojo, you will find class notices and photos of your child's learning.

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*How do you work with other professionals?*

We work with a range of external agencies to ensure the best possible outcomes for your child. Other professionals observe and provide feedback for school staff based on your child's individual need. The school staff receive training from a range of professional services. In addition, we meet with other professionals to devise action plans for your child.

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*What training have you/your staff had in SEND?*

Attachment and Trauma Autism Awareness Emotion Coaching ADHD Downs Syndrome

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*How will you adapt play opportunities for my child?*

Play opportunities can be adapted to the child's individual need. We are fortunate the have a number of fantastic outside spaces including a woodland, a trim trail and vast field space. Our outside classroom has a wealth of exciting play based learning opportunities.

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*How will you get ready for my child going to his/her new school?*

Every year, your child will receive a transition booklet containing photographs of key places within the classroom such as the child's peg, children in the class and staff working in the new classroom. The book also details the names of the staff who will be working with your child. We also offer many opportunities for transition in the summer term, such as stories with the new class teacher and a transition day. On the autumn term inset day, children are invited with their parents to visit their new classroom and staff so they are fully prepared for their first day back to school after the summer holiday. We work with the secondary schools to offer an enhanced transition to support your child with the move to his/her next school. We meet with the SENCo of your child's new school and complete a thorough handover.

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*How will you and I know how my child is doing and how will you help me to support my child's learning?*

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Your child will receive a termly pupil passport which will contain targets for your child to work on. We will adjust these targets accordingly throughout the term if necessary. The pupil passport details ways you can support your child. At the end of the term, the targets are reviewed. The review will be shared with you. The pupil passport is written in conjunction with your child. We conduct regular assessments to monitor your child's progress carefully.