

The Local Offer

Name of Setting: Promise Childcare

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Name of person to contact: Ruth Lynam Kim Lynam

My child has SEND. I would like to look around. What do I need to do?

Please ring the setting and make an appointment to visit us.

How will my child and I be made to feel welcome and how will you get ready for my child coming?

An initial visit will be arranged where you will be able to speak to the manager and see the setting. All staff are friendly and approachable. Introduction to the setting is managed at the child's pace. We ask you to complete an information sheet called 'All about Me', which gives us a small insight into your child's likes, dislikes, abilities and interests. If your child has more specific needs the SENCO in the setting will ensure either resources are in place and/or contact is made with relevant professionals

How accessible are your premises?

We are a single storey building with small steps internally and to the outside area. There is a small car-park to the side of the building and on street parking The setting is set out each week and can be modified to appropriately cater for different children's needs

How will you keep my child safe?

All staff have DBS certificates External doors have additional safety handles Good practices and procedures Generally the under three's and over three's have separate play sessions Good practice regarding risk assessments and daily risk checks. Because the setting is set up daily or weekly the children's additional needs are met

How will you communicate with me what my child has done, enjoyed and learnt?

• Verbally on arrival and departure • Through Progress Summaries • Written messages • Learning Journeys • Specific meetings • Providing resources for home • Encouraging Parents to add to the Learning journeys with photographs and information of what their children have been doing eg on holiday • Home school book if appropriate

How do you work with other professionals?

Access is available to all professionals. Meetings, visits and visiting other settings Following their advice or programmes of activity. Being available for multidisciplinary formal meetings either to host or attend. To maintain communication links.

What training have you/your staff had in SEND?

The SENCO has 25 year experience in teaching and working with children with SEN abilities The Manager holds a Menphys SOS qualification We also have experience of working with other professionals internally and externally of the setting

How will you adapt play opportunities for my child?

Through our observations and discussions with Parents we will use the information gathered to work on developing skills using children's interests. Discussions within the Staff team and at planning meetings ensure that all the children's needs are met in the provision of play opportunities.

How will you get ready for my child going to his/her new school?

We meet regularly with the school to ensure there will be a good transition for our children. The School's Teachers visit us in the terms leading up to the children going to school. We take the children to school for their initial visit and also facilitate further visits when Parents have work responsibilities We have school dressing up equipment, books and other resources to prepare the children. The children learn how to prepare for P.E. sessions and larger equipment can be experienced at our local Parks If the child is going to a school, other than the local school, connections are made for us to visit and the Foundation Teacher to visit us. Daily contact made as we have a Before and After School Service. Children attending, who are transitioning to school are taken on the school run to help establish and familiarize them with the layout of the school.

How will you and I know how my child is doing and how will you help me to support my child's learning?

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Day to day contact verbal and written as appropriate. Progress summaries. Meetings Parents social nights Suggestions and resources
Newsletters Learning Journeys All About Me sheet