

The Local Offer

Name of Setting: Stepping Stones Pre School

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Name of person to contact: Claire Shields. Sadie Thomas

My child has SEND. I would like to look around. What do I need to do?

Children and their families are welcome to visit our setting and meet our staff, we can be contacted by telephone. Our setting's policies and procedures will be available for you to read along with photographs of activities we offer. The Manager or SenCo (special educational needs co-ordinator) will be on hand to chat with you and answer any questions you may have.

How will my child and I be made to feel welcome and how will you get ready for my child coming?

We welcome all children, parents and carers to our setting. The SenCo will ensure she has additional support, if necessary, in place and an agreed plan of action to support your child's additional needs. You will be offered 'stay and play' sessions so your child settles happily and you feel confident to leave your child in our care. Your child will have a keyperson who will support your child in the settling in process and who will be responsible for your child's well-being throughout their time with us.

How accessible are your premises?

We have a completely secure indoor and outdoor setting. Ramps for accessing all areas, wide door ways and disabled toilet access. Our outdoor area has an absorbent surface to minimise risks of bumps and trips.

How will you keep my child safe?

We are a shared bright, light and modern building. Pre-school is completely secure, with all access being controlled. Health and Safety checks are made each morning to ensure a safe environment before children arrive. All staff are CRB/DBS checked. All staff undergo Safeguarding Children training either inhouse or externally and are experienced early years educators.

How will you communicate with me what my child has done, enjoyed and learnt?

We have an online Learning Journey called Tapestry which is a lovely way to share instant information on your child's day. Your child's keyperson is also available daily, as is the SenCo, who will be happy to talk with you at the beginning or end of a session.

How do you work with other professionals?

We are very familiar with working and liaising with other professionals and welcome them into our setting.

What training have you/your staff had in SEND?

Our SenCo has attended all appropriate training and has many years experience in this role. Other staff have also undergone training in supporting additional needs. We are all aware and have knowledge of the SEND Code of Practice and are an inclusive setting.

How will you adapt play opportunities for my child?

All children have an Individual Play Plan in place and activities, experiences and opportunities are differentiated to meet the individual child's needs. We will work with you to ensure we provide all your child needs to develop and grow.

How will you get ready for my child going to his/her new school?

We support Transition by ensuring parents/agencies/ professionals who are involved with your child, meet to discuss strategies for a smooth transition into their next setting.

How will you and I know how my child is doing and how will you help me to support my child's learning?

Children's progress is closely monitored and tracked. We can meet face to face when ever you wish to discuss progress and ideas for further development. A homelink book can be made available and ideas for you to continue supported learning at home. We also have our online Learning Journey for regular updates on your child's experiences and progress.