

The Local Offer

Name of Setting: Memorial Hall Playgroup

Telephone: 07901 833189

Email: fentonacfs@aol.com

Name of person to contact: Karen Fenton

My child has SEND. I would like to look around. What do I need to do?

Either Via website , Email , Telephone or call at the setting appointments are not necessary just ring the bell and a member of staff will assist you . www.memorialhallplaygroup.co.uk , email ; enquiries@memorialhallplaygroup.co.uk, Telephone 07901833189 .

How will my child and I be made to feel welcome and how will you get ready for my child coming?

All children are treated as individuals and their needs catered for , If staff need training or refreshers prior to them starting we will make arrangements for this to be done ASAP. We will discuss with you and any other agencies involved any specific needs, we will find out the things your child is interested in to make them feel welcome . WE will arrange for visits to be done prior to your child starting and thy will be allocated a key worker who will work closely with you and your child..

How accessible are your premises?

We are easily accessible by foot, public transport and car . We have a disabled ramp and disabled toilet with changing facilities

How will you keep my child safe?

All children are greeted at the door by a member of staff who remains in that position until the door are locked , they are marked as present by the person on the door . No on other than the parents will be allowed to collect your child without prior consent by you and we operate an emergency pass word system . All doors remain locked throughout the session. Parents, staff and visitors are prohibited from using mobile phones in the setting. All visitors to the setting must sign the visitors book and show some ID.

How will you communicate with me what my child has done, enjoyed and learnt?

All children have a learning journey that is available for you to look at a anytime and are accessible at the beginning and end of each session, in these leaning journeys we keep photographic and written evidence of what they have learnt and enjoyed playing with we work withing the EYFS framework.

How do you work with other professionals?

WE work closely with other professionals such as Health visitors , Speech Therapists, Social Workers , any other settings the children may attend and any other professional specific to individual children .

What training have you/your staff had in SEND?

We have a designated and dedicated SENCO who has attended various training sessions , she also has Makaton training and is staring training for visually impaired . All our staff are Paediatric first aid trained and are able to administer Epipens .

How will you adapt play opportunities for my child?

we will always make sure activities are adapted to support individual needs, support will be provided by a member of staff or suitable equipment adapted.

How will you get ready for my child going to his/her new school?

Depending on the specific needs we will provide resources to support each individual child , no child will be excluded from an activity .

How will you and I know how my child is doing and how will you help me to support my child's learning?

We will keep you updated through leaning journey updates , progress summaries and a home school diary.