

The Local Offer

Name of Setting: Gaddesby School Community Pre-school

Telephone: 07876 055823

Email: preschool@gaddesbyschoolcommunity.org.uk

Name of person to contact: Linda Dunmore

My child has SEND. I would like to look around. What do I need to do?

Preschool is open five mornings and two afternoons per week during term time. There is an opportunity to access wrap around care through our out-of-school clubs. Preschool operates an open door policy; you are welcome to visit at anytime and as often as required ensuring preschool meets the needs of all children and their families. Information about us including contact details can be viewed on our website; www.gsckids.org.uk. During your early visits you will be able to meet the staff, complete any relevant paperwork, and enjoy experiencing all that preschool has to offer.

How will my child and I be made to feel welcome and how will you get ready for my child coming?

Following your early visits we will have already laid down the foundations for a secure relationship between the setting and your family. We offer home visits to those who feel this would be beneficial for their child. We will have already liaised with any other professionals working with you and your child; this will enable us to fully prepare for your child's transition. You will be invited to a staff meeting where you will be able to discuss what you want from the setting for your child, from this meeting, preparations will have been put into place regarding differentiation of activities and systems of extra support. Your key person will support your child whilst at preschool, information gained from "All about me" sheets and home links provide crucial information about your child which the setting finds invaluable.

How accessible are your premises?

Preschool operates out of Gaddesby Village Hall. The hall is a single storey building which has easy access via ramp and also benefits from a large car park. The hall has recently undergone refurbishment, making physical accessibility fully inclusive and offers differentiation in all aspects of preschool.

How will you keep my child safe?

The building is secure and benefits from not only key/bolt locks but also has a safety lever fitted. Staff complete daily health and safety checks and risk assessments are ongoing covering the environment, all equipment, resources and activities. Further to this fire and electrical equipment are tested in accordance with regulations. The building is maintained by the Village Hall Committee. Preschool follow all policies and procedures pertaining to safety insuring the employment of suitable persons who are Early Years qualified and have undergone DBS checks. All staff receives relevant up to date training in order to maintain safety and deliver quality care and education. The setting benefits from many opportunities in supporting children and families with differential needs, including working with multidisciplinary agencies to improve outcomes. Child protection and safeguarding is paramount and is foremost in all that we do.

How will you communicate with me what my child has done, enjoyed and learnt?

Parent partnership is essential; our established home links are always beneficial in meeting our children's needs. Staff meet and greet parents on arrival and will give verbal updates daily. Our Learning Journey books are informative and clearly depict a child's development and are a true collaboration of input from all those involved with your child. Communication strategies also include; displays, communication books, reassuring text messages, phone calls newsletters, parent's diary etc

How do you work with other professionals?

As we are situated next to Gaddesby Primary School we have strong links with them. We can also boast of the relationships maintained with teachers in our surrounding schools, this is proven with positive transitions. We are proactive in coordinating with other agencies in meeting children's needs. Preschool encourages other professionals to observe children in our setting, our SENCO works with staff along with our area SENCO to ensure positive outcomes for these children.

What training have you/your staff had in SEND?

Staff have gained Early Years qualifications ranging from Level 3 to EYP and have attended specific training supporting SEND including, Behaviour, Progress From the Start, ECAT, Autism awareness etc. Our team has been together in excess of ten years and has a wealth of experience, enabling a full understanding of children's needs and maintaining good practice through change.

The Local Offer

How will you adapt play opportunities for my child?

As a result of observations and communication your child will be offered a diverse range of activities suitable to their age, stage, ability and interests. Staff will work with the SENCO, usually in small group focus activities or social communication groups supporting your child's needs (IEP). Preschool use a visual timetable to support those who have difficulty with understanding routines and change. Communication with parents prior to admission will determine whether or not specialist equipment and resources need to be purchased in which case relevant agencies will be consulted.

How will you get ready for my child going to his/her new school?

Preschool follow procedures and work closely with schools to ensure transitions are planned with individual needs in mind. We encourage reception class teachers to make visits prior to transition and become a familiar face. Teachers are able to observe children in a familiar environment giving them reliable information enabling them to prepare fully for the start of school. It is preschool practice to share with these teachers all relevant information including progress summaries and learning journeys. Staff will be available to attend any meetings already in place with multi disciplinary agencies and we are pleased to contribute any information required.

How will you and I know how my child is doing and how will you help me to support my child's learning?

First and foremost your child's self esteem and confidence will be evident. Our open door policy will have enabled you to have communicated freely and regularly with staff who will support you with home links for learning. Staff will have explained on induction how your child's learning is supported through the statutory framework "Development Matters" and how this is depicted in their learning journey which will be accessible at all times. This will be regularly reviewed with progress summaries, or progress check at two, both of which will have had input from both key person and family.