# The Local Offer

Name of Setting: Little Owl Pre-School Ltd

Telephone: 01509 890195

Email: owl@woodhouse-eaves.co.uk

Name of person to contact: Prudence Scoble

# My child has SEND. I would like to look around. What do I need to do?

Please contact us by telephone / e-mail / writing and we will contact you and arrange for a mutually convenient time to visit during a session.

How will my child and I be made to feel welcome and how will you get ready for my child coming?

We have some experience of children with special needs and along with our dedicated Senco we will be able to talk through your child's needs and any concerns you may have.

## How accessible are your premises?

Wheelchair access is via a separate door to that usually used by the preschool but with prior knowledge can be accessed.

## How will you keep my child safe?

All staff are fully trained in childcare. We are Ofsted regulated. We have policies regarding safeguarding and have health and safety checks in place.

#### How will you communicate with me what my child has done, enjoyed and learnt?

We will use informal conversation to liase with you each session. We use learning journeys to chart children's progress and use guidelines from the local authority regarding these. These folders contain formal and informal observations and progress summaries are completed twice a year. These are all shared with you and we encourage involvement in them.

# How do you work with other professionals?

Where needed we will liase with other professionals for advice and guidance. Meeting may take place to plan for a child.

#### What training have you/your staff had in SEND?

A dedicated staff member has taken part in SEND training and regularly attends support group meetings.

# How will you adapt play opportunities for my child?

We will do what is required fro a child to access all play opportunities.

#### How will you get ready for my child going to his/her new school?

We will work together with the school to ensure a smooth transition for the child and ensure that our experience of the child is passed on to be utilized effectively.

How will you and I know how my child is doing and how will you help me to support my child's learning?

We aim to form a good working relationship between you and your child's key worker which will facilitate communication and support your child's learning. We will work together to support your child.