

# The Local Offer

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Name of person to contact: Dawn Rea Nicola Hetherington

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## *My child has SEND. I would like to look around. What do I need to do?*

Call or email to arrange a mutually agreeable time to visit. Initial visits are best at quiet times to give the best opportunity to chat and answer any questions. You are welcome to come with or without your child and bring a partner or friend.

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## *How will my child and I be made to feel welcome and how will you get ready for my child coming?*

Initially we will go through our settings policies and procedures with you. You will be asked to fill in 'all about me' sheets and to give us an idea of daily routine so that we are prepared to settle your child as smoothly as possible. You may want to come with your child for the first few settling in sessions before starting building up to a full session without you. We will gather as much information on your child's SEND and complete training if needed.

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## *How accessible are your premises?*

In our home setting we have a playroom that leads onto a covered outdoor area and large garden. All our rooms are light and airy. We have a downstairs toilet. We use the cosy living room for sleeping. The whole setting is on quite a steep slope but there aren't any steps to access the property. We have a ramp to the garden. There are gates inside the house that are needed for safety.

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## *How will you keep my child safe?*

All childminders and family members are DBS checked. We have first aid and safeguarding training which is updated every 3 years. We have policies for accident and emergency, health and safety, illness and infectious diseases, medicines, safeguarding, risk assessment, behaviour and outings. We have smoke alarms and carbon monoxide detectors. We carry out regular checks on these and have practice evacuations.

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## *How will you communicate with me what my child has done, enjoyed and learnt?*

We would discuss with you at handover times. We will give you a daily diary/communication diary that we fill in and we encourage you to do the same at home. Observations are recorded and progress is tracked in a learning journey. We also carry out a 2 year check and you can share this with your health visitor.

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## *How do you work with other professionals?*

Currently we have links with Early years pre-school and Swallowdale primary school. In partnership with parents we are happy to liaise with other professionals/outside agencies that may be involved with your child. We share any concerns with you as parents and after an initial discussion with you we are happy to speak to other professionals for advice and guidance.

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## *What training have you/your staff had in SEND?*

We have both attended all training required to be registered as childminders. We update ourselves monthly from Leicestershire county council early years, Ofsted updates and Leicestershire Local Safeguarding Board. We are members of PACEY. We attend support meetings for childminders and are continually updating and attending new training. We are happy to attend specific training to benefit the needs of your child and develop our knowledge. Dawn has had MEMPHYS training and some Makaton training and also has a daughter with hearing impairment.

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## *How will you adapt play opportunities for my child?*

We will discuss with you individual needs of your child and ensure that we are well prepared by risk assessing and adapting our home to ensure a safe and stimulating environment. We will work with you to identify specialist equipment/toys that would benefit your child. We use EYFS outcomes to plan for each child's individual development stage rather than age as all children develop at different rates. We believe in child led play both indoors and outdoors. We provide a variety of sensory play/experiences.

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## *How will you get ready for my child going to his/her new school?*

We talk about what happens at school/pre-school, share books, stories and play. We go to school/pre-school for pickups everyday so children are familiar with this routine, staff and buildings. With your permission we share your child's learning journey with preschool.

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and help your child get to know their key worker, we talk to the key worker at the beginning and end of each session. We help each child become independent.

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*How will you and I know how my child is doing and how will you help me to support my child's learning?*

In the first weeks of your child being with us we will observe them and establish their starting points, we will record this on a tracking sheet. We update our tracking termly and this shows progress your child is making and helps identify areas where support is needed. We continually observe and assess each child while we play, this helps us to see what they like doing, what they can do and how we can develop their learning by thinking of what they can do next. We give small achievable 'next steps' We work with parents by sharing what we plan to do next and include parents ideas, working together is beneficial in promoting learning and support.