

The Local Offer

Name of Setting: Wendy Diane Corah

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Name of person to contact: Wendy Corah

My child has SEND. I would like to look around. What do I need to do?

Contact the setting via telephone. Ask relevant questions and arrange a visit if a vacancy is available

How will my child and I be made to feel welcome and how will you get ready for my child coming?

Once a place is agreed a pre-visit will take place in order for your child to meet my family and other children at the setting. Information will be gathered about your child's needs and relevant forms completed to gain a better understanding of your child's routine. An all about me form will be completed by the parent and child (if age appropriate) to record favourite toys, likes and dislikes and routines.

How accessible are your premises?

My setting has a free flow layout and is fully accessible by ramps. Adaptions can be made after discussion with the family. Toys are easily reached and stored for child's selection and choice. Cooking and baking can be accessed within the kitchen area and various table levels are available for all activities. A toilet and wash area is available on the ground floor

How will you keep my child safe?

Policies are in place which include managing positive behaviour and strategies to manage behaviour can be discussed according to the child's development. A safeguarding children's policy is in place and training has been updated. All family members are DBS checked. Risk assessments are completed and updated as appropriate and include trips out, car usage and school runs. A full risk assessment will be carried out to ensure safety has been considered for a child with extra needs. The setting has a good rating from Ofsted. A menu is available on a two weekly cycle to ensure variety and allergy information is displayed. Medication administration is managed by completing relevant paperwork and a copy is given upon departing the setting and signed. Accidents are recorded and parents are informed and sign the sheet.

How will you communicate with me what my child has done, enjoyed and learnt?

Verbal feedback is given at the end of each session and a communication book can be put in place if parents are short on time. Parents will be informed of their child's daily activities and add ideas. A learning journey is completed and observations, photographs and achievements will be recorded. Parents may view the journal as often as they want. Progress summary forms are completed, individual development and language trackers and 2 year checks are carried out.

How do you work with other professionals?

Other professionals are liaised with during drop off or collection to other settings such as play groups and school. I can work closely with other professionals when required in order to obtain relevant information and support families.

What training have you/your staff had in SEND?

I have completed Menphy's special educational needs training. I have worked for 20 years with children of all abilities including autism, ADD, ADHD and partially sighted. My husband and I have completed our paediatric first aid certificate and have epi pen training. I have updated my safeguarding children and implemented new advice.

How will you adapt play opportunities for my child?

A discussion regarding the child's needs will establish equipment needed. Regular observations of the child will give a bigger picture of necessary adaptions. The toy library will help support play opportunities and provide play equipment to maintain variety and child's interest. Both indoors and outdoors is fully accessible enabling a changing environment and chance to enjoy all seasons. Relevant professionals will be encouraged to give new ideas and learning experiences.

How will you get ready for my child going to his/her new school?

Key information is shared with new settings regarding the child's needs and enjoyment. Confidentiality and parents permission will

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enable personal information to be passed on, including medication and dietary requirements. Transition reports will be exchanged and the learning journey will be forwarded to the new setting. Visits can be made in agreement with the setting or a representative can visit our setting to see how we work.

How will you and I know how my child is doing and how will you help me to support my child's learning?

Observations of a child enable a clear picture of a child's likes, dislikes, strengths and areas to be worked on. Developmental concerns can also be highlighted through a strong relationship with a child. The learning journey is a document to be shared and worked on as a team. Recording family events as well as achievements at the setting enables a partnership approach and a loving family environment. Regular discussions with all involved with the child are encouraged. Parents and other family members are all welcome and an open house policy is adopted.