

The Local Offer

Name of Setting: Blueberry Bush Day Nursery

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Name of person to contact: Debbie Brown Nursery Manager and SENCo

My child has SEND. I would like to look around. What do I need to do?

Please feel free to telephone the setting to make an enquiry, or send us an e mail. You may have a few questions that you would like to ask us initially. If you wish to make an appointment this can be arranged, however we do have an open door policy, and you are very welcome to arrive to view the nursery at a convenient time to yourselves without making an appointment. Please bear in mind that lunch times may be busy times, and you may not always get the best from your visit during this period.

How will my child and I be made to feel welcome and how will you get ready for my child coming?

We pride ourselves in having a Positive Partnership with all parents and carers. We welcome all families and their children into the setting with a very warm and friendly welcome. Either myself or one of the nursery's Deputy Managers will greet you in the nursery reception and offer a 'show round'. We will provide you with a parent pack (providing background information/costings/sessions /an application form and regulations), and be happy to answer any questions and concerns you may have as you view the nursery with us.

How accessible are your premises?

The Blueberry Bush Nursery is a purpose built single level building. Access into the nursery is made from the car park to the front of the building. Parents are welcome to use the car park for dropping off and collecting children, and visiting the nursery. The building is set back from the main road and all doorways are wheelchair accessible. We have slopes leading to our outdoor areas and have disabled toilet facilities on site.

How will you keep my child safe?

'Extracts taken from our most recent Ofsted Inspection Report February 2014' 'The environment is welcoming and safe, and a high priority is given to safeguarding. This means that children feel safe in the nursery and are comfortable to explore their surroundings.' Arrangements for safeguarding are good. Staff demonstrate clear knowledge and understanding of how to report concerns about children in their care. Effective policies and procedures support their work and help to ensure that children remain as safe as possible while attending the nursery.' The nursery operates a security fingerprint system which is accessible by staff and parents who register onto the system allowing easy access to the building, however visitors are required to ring the door bell and wait to be greeted. Ratios are maintained at all times as below: 0-2 year olds 1:3 2-3 year olds 1:4 3-5 year olds 1:8 All staff are trained in Paediatric First Aid (including EpiPen training).

How will you communicate with me what my child has done, enjoyed and learnt?

Each child has a designated Key Person, who will care for your child on a daily basis. They will be your main point of call to share and communicate about your child. At the end of each session you will receive verbal feedback regarding your child's day, and for all children under 3 years you will also receive a daily diary sheet. We hold regular parent's evenings and encourage you to share children's achievements and interests from home to support learning within the setting.

How do you work with other professionals?

As a setting we work closely with other professionals. We have supported children who have received support from the Hearing Impairment team, SALT, Physiotherapists, Occupational Therapists, and Children's Educational Psychologists. We also work closely with Health Visitors, who have visited the nursery on occasions to observe the children in their early years setting. We work with Professionals to develop IEPs and Therapy Plans which can support a child's development and learning within the setting and at home.

What training have you/your staff had in SEND?

I am the Setting SENCo and completed SENCo training with the Local Authority in 1997 in Leicester City, and 2009 in Leicestershire. Updates are provided through information shared by our Area SENCo. The staff team have attended 'I Can' -Early Talk Accreditation in February 2011, and passed with 98% Several staff members are able to use basic Makaton and have some understanding of working with PECS.

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How will you adapt play opportunities for my child?

Each child within the nursery is unique and learns and develops at their own individual rate. Activities and opportunities are adjusted to support children's individual needs. All children have the opportunity to access everything on offer within the setting.

How will you get ready for my child going to his/her new school?

We will discuss transitions with yourselves, and encourage pre visits to the new room. The children can initially spend time visiting with their Key Person for short periods of time. Completed Transition Forms will also support in the process to help us to share information between rooms. There is the opportunity for parents to chat with new staff members and visit the new room with their children, sharing concerns and ask questions. When children are preparing for school we again will work closely with yourselves, other professionals and the child's future school. We aim to help provide a smooth transition between rooms/settings. 'A Transition to School' will be completed and school 'Photograph Books' may be shared with your child to support the transition and preparations. Visits will also be arranged.

How will you and I know how my child is doing and how will you help me to support my child's learning?

The Nursery follow the EYFS, EYO, (early years framework and outcomes) which supports all children through their learning and development. Each child has a Learning Journey which will be used to track your child's progress, learning and achievements. Many children with SEND may also have a Therapy Plan and Individual Learning Plan to further support their individual learning. When your child first joins the nursery we will observe them for approx six weeks and complete an Early Assessment Review (EAR). This will provide us with a starting point regarding the stage of development your child is at, and help us to support and develop 'Next Steps'. Should your child attend nursery when they are 2 years of age, around this time we will complete a 'Two Year Old' Development Check (children may also visit their HV around , or parents may be asked to complete a questionnaire regarding their child's progress also). We will ask parents to complete 'What my child likes to do at home' forms regularly, and ask parent's to share children's achievements with us on our room achievement windows. These help us to follow the children's interests and support next steps in learning, whilst sharing ideas between home and nursery.