

## **Flood Reporting Form**

(Red fields are required fields)

Name:

Date and time of incident:

Address or location of  
flooding:

Postcode:

Telephone:

Email:

Description of flooding? (Tick all that apply)

(Please provide a plan showing extent where possible and supporting photos if available)

Medical Facility, Nursing or Care Home

Road

School, College or University

Footway, Pavement or Public Right of Way

Ground Floor

Garden or Driveway

Basement or Cellar

Field or Open Space

Caravan or Static Caravan

If a building was flooded what was its use? (Tick all that apply)

Residential

Private Garage or Outbuilding

Commercial (Retail)

Agricultural

Commercial (Industrial)

How long did the flooding last? (Tick 1 only)

A few hours

A week

A day

A few weeks

A few days



Dates of previous incidents?

Was there a road closure?

Depth of flooding?

Cm

Possible source of flooding? (Tick all that apply)

Larger (Main) rivers, e.g. the River Soar

Public sewers

Smaller (Ordinary) watercourse, streams and ditches

Highway drainage

Culverted (Piped) watercourse

Not sure

Surface water run-off from field or adjacent land

Other (please specify)

Was Property level Protection deployed e.g. Flood boards, Sandbags etc?

Did you receive any assistance?

Please return completed forms to :  
Lead Local Flood Authority  
Environment and Transport Room 700  
County Hall  
Glenfield  
LE3 8RJ

Whilst we endeavour to respond to as many flood reports as possible, in the event of a major incident only incidents that meet our investigation criteria will be responded to, this can be found within our local flood risk management strategy.

Please save you form and Email to: [Flooding@leics.gov.uk](mailto:Flooding@leics.gov.uk)

